****

**2024-2025 Title I Parent and Family Engagement Plan**

**School Name: Azalea Middle School**

|  |
| --- |
| **Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**  **School’s Mission Statement:**  Azalea Middle School creates a quality educational setting that prepares each learner for college, career, and life.  **Measurable Outcomes:**  1) High impact instruction to increase student performance on FAST assessments (increase proficiency in ELA/Reading to 40%).  2) Positive Climate & Culture to reduce number of discipline referrals that result in OSS (decrease instances of OSS by 25%).  3) Data driven decisions to support strategies to increase student performance on assessments (utilize FAST PM 1 data in SBLT/ILT to plan for Tier 1 instruction/PLCs; we will measure success based on improvement for all tested areas on FAST PM 2 scores). |

|  |
| --- |
| **Building Capacity of Families** |
| **Describe how the school will implement activities that will build the capacity for strong parent and family activities, to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].**  Azalea Middle School will determine the effectiveness of the following activities by administering student, staff, and parent surveys; increase in grades and assessments and decrease in student failure rate:   |  |  |  |  | | --- | --- | --- | --- | | **Content/Type/Name of PFE Event** | **Timeline** | **Anticipated Impact on Student Achievement** | **Evidence of Effectiveness** | | **New Student/6th Grade Orientation** | July/August 2024 | Assist parents/guardians and new students with school-wide and classroom expectations so that their child(ren) will be successful throughout the 2024-2025 school year. | Sign-in sheets, handouts, agendas, surveys, and presentation materials | | **Back-to-School Knight!** | September 2024 | Assist parents/guardians and students with school-wide and classroom expectations so that their child(ren) will be successful throughout the 2024-2025 school year. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **Black Knight Info Session: “FOCUS” on what AMS has to offer!** | October 11, 2024 | Parents/guardians will be aided with parent PORTAL/FOCUS and explanation of the PBIS and MTSS processes on campus! Additionally, we will have Boys & Girls Club present, as well as Ms. Fintak from Gulf Coast JFCS presenting about their agencies and what they offer to Azalea Middle’s students. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **Black Knight Info Session: District Application Process** | November 8, 2024 | Parents/guardians will be informed of the district application process, deadlines, and programs offered throughout our district. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **“Sunshine State Drone Expo”** | December 7, 2024 | Hosted by: The Azalea Middle School, Civil Air Patrol Cadet Squadron (SER-FL-829) in partnership with the Azalea Middle School Drone Academy. Sponsored by Pinellas County Schools. Event features: Aeronautics, Flight Exhibitions, Drone races, Drone Safety Education, Drone competitions & simulators. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **Black Knight Info Session: Literacy at Home!** | January 17, 2025 | Parents/guardians will be provided with guidance regarding strategies they can use at home to promote highest student achievement in literacy across **all content areas** to support 100% gains on FAST Reading. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **“Black Knight Showcase”** | February 25, 2025 | The purpose of this “Black Knight Showcase” is to allow students to take ownership of their education and engage their parents/guardians in their learning. The premise is that parents/guardians will leave understanding what their child does every day at school and what the expectations are for each content department, as well as clubs and extracurricular activities. | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | | **Black Knight Info Session: FAST Assessments** | March 28, 2025 | Parents/guardians will be informed of the upcoming FAST assessment dates, types, and ways to prepare their student(s). | Sign-in sheets, handouts, flyers, pictures, agendas, surveys, and presentation materials | |
| **Staff Professional Development related to Family Engagement** |
| **Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]** |
| **How will school leadership actively build teacher and staff capacity related to ongoing family engagement connected to academic goals?**  Azalea Middle School will determine the effectiveness of the following professional development offerings by administering student, staff, and parent surveys; increasing staff attendance; increase in grades and assessments and decrease in student failure rate:   |  |  |  |  | | --- | --- | --- | --- | | **PD/Meeting Name** | **Timeline** | **Anticipated Impact on Student Achievement** | **Evidence of Effectiveness** | | **PLCs, House “Grade-level” Meetings, & Full Faculty Meetings** | All year | Improve the ability of staff to work and communicate effectively with parents, thus creating a partnership between staff, students, and parents. | Parent contact log/FOCUS; high academic achievement (decrease in student failure rate/increase in student grades and assessments); teacher, parents, and STUDENT surveys – PLC minutes will also serve as evidence. | | **Child Study Team (full faculty presentation)** | August 2024 | Discuss the importance of teachers reaching out to parents/guardians regarding attendance, thus increasing student attendance. | CST app & FOCUS; improved attendance rates – presentation materials, staff attendance, and staff survey will also serve as evidence. | | **PBIS & “The Power of a Positive Phone Call” – 20 & out** | September 2024 & January 2025 | Train, guide, and inform all staff on the prolific impact positive phone calls home have on the relationship between staff, students, and parents; thus, improving positive climate and culture across the educational community. | Parent contact log/FOCUS; decrease in disciplinary referrals and increase in PBIS (determined by our data via PBIS Rewards). | |

|  |
| --- |
| **Title I Annual Parent Meeting Experience** |
| **Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].** |
| **How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?**  We will get recorded feedback from parents about the meeting via Microsoft Form survey. We will utilize the feedback to modify or adjust future events.  **How will you address barriers to increase attendance and academic support at home?**  We will continue to partner with community resources (Boys & Girls Club) and agencies (Bethel Community Foundation) to support families with significant obstacles; as well communicate with student services’ members regarding barriers families may need assistance with to help their student regarding attendance or academics. Regarding academics specifically, we will continuously and strategically refer students’ families to attend ELP/tutoring.  **How will you ensure that parents unable to attend the Title I Annual Meeting receive the information? (Ex: using various modalities such as video with Flipgrid, School newsletter, Dojo or PBIS rewards).**  The meeting will be recorded and will be uploaded to our school’s website and social media. We will also upload the presentation with the principal’s and the school’s Title I Coordinator’s contact information. |
| **Communication** |
| **Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].** |
| We will provide information to parents regarding Title I programs in a timely manner using various methods of communication including meetings, letters home, the school messenger, email, social media, and the school website. At the Back-to-School Knight event and stand-alone Annual Title I Meeting, information about Title I programs, curriculum, and academic assessments will be shared in general meetings. Teachers will maintain sign-in sheets and provide a copy to the school’s Title I Coordinator who will also maintain documentation on the dissemination of information, distribution methods, and timelines. Parents will be provided a response form (Microsoft Form) to complete to provide input or to ask questions. The principal will respond by email to all questions left. If a parent is unsatisfied with the school-wide program plan under Section 1114 (b)(2), they will be asked to provide their comments to the principal who will then provide the comments to the Title I office. Up-to-date information will also be kept at the "Parent Station" located in the front office for parent convenience. |

|  |
| --- |
| **Flexible Parent Meeting** |
| **Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].** |
| Azalea Middle School will continue to provide excellent customer service and availability for parents. The administrators will make themselves available to parents to the largest degree possible when parents come to the school with questions or concerns. We will offer morning, evening, virtual, and recorded meetings/trainings throughout the year. Our school’s social worker will continue to make home visits for any student and family in need as it relates to their well-being and education. |

|  |
| --- |
| **Accessibility** |
| **Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].** |
| Azalea Middle School will make the Parent and Family Engagement Plan (PFEP) available to parents in all languages represented at our school site on the school's website and social media. A hard copy of the PFEP will be housed in the "Parent Station" located in the front office and will be copied upon parent request. Written communication may be requested to be translated in languages other than English. Upon parent request, a translator will be made available at parent meetings and in the school office to provide translation services to ensure that parents are able to fully participate in parent meetings. American Sign Language (ASL) translation services will also be made available upon parent request. |